

# BINGLEY TOWN COUNCIL



Bingley Town Council, The Hub, Myrtle Place, Bingley, BD16 2LF

**Minutes of the meeting of the Finance and General Purposes Committee held on  
Wednesday 8<sup>th</sup> November 2023 at 6.30pm at the Hub, Myrtle Place, Bingley, BD16 2LF**

**Councillors present:** Fenton, Gentleman, Gibbons, Goode, Heseltine, Truelove, Winnard (Chair), Williams  
**Member Councillors absent:** None  
**In attendance:** Eve Haskins (Town Clerk)  
**Members of the public:** One

**Start time: 6.30pm**

**End time: 7.26pm**

## **2324/93 Apologies for absence**

None received.

## **2324/94 Disclosures of interest**

Councillor Gibbons declared an interest in agenda item 2324/98a as a member of Micklethwaite Village Society: she did not take part in the vote on this item; Councillors Goode and Heseltine both declared an interest in agenda item 2324/98b as associates of The Friends of Prince of Wales Park.

No written requests for dispensation had been received.

## **2324/95 Minutes**

**Resolved** to confirm the minutes of the Finance and General Purposes (F&GP) Committee meeting held on 11<sup>th</sup> October 2023 as a correct record.

## **2324/96 Confidential items to be discussed under item 2324/106**

No further items to be discussed in confidence after item 2324/106, following exclusion of the press and public, due to their sensitive nature.

## **2324/97 Public Participation**

### 1. Prince of Wales Park

A member of public expressed concerns regarding the proposed bridleway/cycling track into the Prince of Wales Park: Councillor Winnard explained that the Town Council's Planning Committee had already recommended that this planning application be refused.

## **2324/98 Grants**

**Resolved** to agree the following regarding grants:

- a) To approve a grant of £500 to Micklethwaite Village Society for a contribution towards sourcing and building a stone planter to commemorate the 50<sup>th</sup> anniversary of the Society.
- b) To approve a grant of £480 to The Friends of Prince of Wales Park to contribute towards short handrails to help visitors to navigate the steep steps within the park, to maintain as much access as possible into the park; representation was provided at the meeting by The Friends.

Chairman ..... Date .....

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## 2324/99 Allotments

**Resolved** to receive the following updates on the allotments and to agree the following actions:

- Plot numbering at the Beck Lane site: Councillor Heseltine reported that discussions were still taking place with Bingley Men's Shed regarding their assistance for the stakes; he also confirmed that consideration regarding re-numbering the plots, possibly into 'zones', was ongoing.
- Gardener/handyman at the Beck Lane site: one quote has been received, agreed to wait for a further quote prior to a decision being made.
- Rent payments/vacant allotments: Town Clerk confirmed that no rents are still due to be paid, and that plots 10c and 10c and plot 22 have now been let.
- Asbestos: still awaiting quote.
- Progress with plot 23, Beck Lane: Councillor Heseltine confirmed that this plot needs the services of the handyman/gardener, once employed.
- Leaning wall at plot 27: agreed that the Admin Assistant to contact Bradford Council to request that they undertake an assessment of this wall.
- Forum: agreed that the next Allotment Forum to take place in the early spring 2024, prior to the annual inspections.

## 2324/100 Bank reconciliation, statement, balances

- a) **Resolved** to approve the bank reconciliations for October 2023.
- b) **Resolved** to approve the bank statements for October 2023.
- c) **Noted** the balances to date as follows: Unity Bank: £27,612.87; PSDF: £243,334.
- d) **Resolved** to agree to recommend the draft budget for 2024-25 to Full Council, incorporating 0% increase on the precept for next year.

## 2324/101 Website

The Town Clerk confirmed that investigations into a more accessible and user-friendly website are ongoing, with input from staffing team and Councillors Forrest, Gibbons and Williams, with a view to bringing a proposal back to the F&GP Committee for consideration.

## 2324/102 Green and Clean

**Resolved** to receive an update on Green and Clean as follows:

- Plants: all winter plants have now been received and are being distributed; all community groups will need to inform the Town Council of their spring/summer plans orders by the beginning of December.
- Litter picks: Councillor Goode reported that the next litter pick is due to held at 8am on 12<sup>th</sup> November 2023, prior to the Remembrance Day parade, to meet in front of the Arts Centre. Thanks were expressed to all Green and Clean Champions. It was also noted that Bradford Council's Bingley Ambassador recently received an accreditation award from them for his hard work and commitment in the town: much gratitude and congratulations were noted to him.
- It was agreed to pursue the Local Heroes Awards: Councillor Heseltine to liaise with the staffing team regarding compiling certificates etc.

Chairman ..... Date .....

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## **2324/103 CIL funding**

Confirmed that the following CIL reserve was allocated to the bandstand project at the last Full Council meeting:

- 2018-2019: £2,948.
- 2019-2020: £2,731.
- 2020-2021: £4,219.
- 2021-2022: £1,833.
- 2022-2023: £2,638.51.
- 2023-2024: £953.29.

## **2324/104 Risk Management**

No new risks to the Council identified; agreed to include a detailed review of the risk register at the next meeting.

## **2324/105 Date of next meeting**

Noted the date for the next Finance and General Purposes Committee meeting on Wednesday 13<sup>th</sup> December 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

## **2324/106 Exclusion of the press and public**

**Resolved** to exclude the press and public from agenda item 2324/107 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

## **2324/107 The Hub**

**Resolved** to receive the following updates on the issues associated with the Hub and to agree the following actions:

- a) Electrical work: awaiting the revised quote from Northern Powergrid, electrician has agreed to honour his original quote and to attend a meeting with the Northern Powergrid representative to discuss the requirements further prior to the work taking place.
- b) Drainage problems: the Town Clerk is continuing to liaise with Bradford Council regarding this issue.
- c) Changing Places toilet: approved the contract for regular maintenance.
- d) Internet provider: agreed the revised contract, with upgraded speed, with a two-year term.

Chairman ..... Date .....